

**City of Steamboat Springs COMMUNITY SUPPORT 2027
Environmental Coalition**

**Application Summary of: SAMPLE (MUST COMPLETE THROUGH ONLINE PORTAL
- DO NOT FILL IN THIS DOCUMENT!)** *required question

Program Name:



General Information

*1. Organization Name (commonly known as)	
1a. Organization Legal Name (if different)	
*2. EIN	
*3. Contact Person for this Application - Name	
*3a. Title or Position	
*3b. Email Address	
*3c. Phone	
*4. Executive Director Name	
*5. Mailing Address for Grant Award	
*5a. City	
*5b. State	CO
*5c. Zip Code	
*6. Are you applying under a fiscal agent/fiscal sponsor?	Yes
6a. Name of Sponsoring Organization	Q#6a-e only for those applying through a fiscal agent/sponsor
6b. City	
6c. State	select
6d. Name of Contact Person at Sponsoring Organization	
6e. Preferred contact info for fiscal sponsor (enter a phone number or email address)	

Organization Overview

***7.** Mission Statement

***8.** Website - must include full URL, e.g.,
<https://yvcf.org>

***9.** Total FTEs (full-time equivalent employees) per year. Sum of full-time, year-round employees (at 1.00 each) plus part time (e.g., a year-round half-timer would = 0.50) for the past full year. For seasonal employees or other tricky calculations: see the IRS explanation here.

***10.** Board of Directors: upload list of board members including occupations and/or community affiliations (short bios recommended).

***11.** Stability of staff and leadership: describe how your organization plans for the future of your staff, leadership, board, and/or volunteers. Include details of succession or recruitment plans, if any. (150 words or fewer)

\$ Financials

***12.** Upload financials for most recent full fiscal year (audited if applicable). Include a Consolidated Statement of Financial Position (Balance Sheet) and Consolidated Statement of Financial Activity (P&L).

12a. (optional) If your financials for #12 above are in two separate PDFs, upload the second one here. Only one PDF may be uploaded per question.

***13.** Upload current board-approved organizational operating budget. Must include revenues and expenses.

***13a.** Enter dollar figure of total expenses on current fiscal-year operating budget (must match the board-approved budget uploaded to #13 above).

*14. Upload proposed budget for the funding year (grants would be issued starting January, 2027). If the same as uploaded above, simply upload the same document again.	
*15. List of in-kind support from City and County. If none, type "None."	

Grant Request

*16. Did your organization receive a Community Support grant last year?	
*16a. Upload report from previous year's grant. If still in progress, a progress report including timeline for final expenditure of 2026 funds is due with your application. Must use City's report form: click here to download .	Q#16a only for those who received a City grant last year
*17. Amount of Grant Request	
*18. Purpose of Grant (choose one)	General Operations Program or Special Projects
18a. If you selected " Program or Special Projects " above, upload a detailed program or project budget. Must include income and expenses.	Q#18a only for Program or Special Project Applications, not for General Operations
*19. Whether these funds would be used for a specific program/project or for the general operation of your organization, describe as specifically as possible what this funding would help achieve, including: a) Issue, problem, or opportunity to address b) Constituency served by your efforts, including number served and percent of local constituents c) Goals and strategies for this work d) Evaluation techniques: How you define success and evaluate progress e) Timetable for implementation including projected date when funds will be fully expended (750 words or fewer)	
*20. Explain how your organization (and/or this proposed use of funds, if applicable) reduces the City of Steamboat Springs' service requirement or aligns with the City's mission/vision/values. (150 words or fewer)	

***21.** Briefly tell us how your organization (and/or this proposed use of funds, if applicable) demonstrates a positive environmental impact in our communities. (250 words or fewer)

***22.** Explain how your organization (and/or this proposed use of funds, if applicable) has meaningful collaboration with other service organizations. Include evidence of the results—past or projected—of those collaborations. (250 words or fewer)

☒ Declaration and Compliance

Our organization agrees to use the grant money as proposed in this application. All funds must be expended within one year or the date specified in the grant agreement, whichever is earliest. Any extension of time or deviation from the original proposal requires written approval from the Yampa Valley Community Foundation as administrator for the City of Steamboat Springs.

Contracting Authority: Someone with general authority to sign on behalf of an organization (e.g., CEO, President, Board Chair, Executive Director).

*Full Name - Governing Body Representative

*Title or Position

*From my own knowledge, I state the information given in this application is true and correct. An official with contracting authority of the applicant organization, parent organization, or fiscal agent has authorized me to make this application.

*Does your organization require a second authorized representative to sign?

[If you answer yes and need a second signer, see instructions below ...](#)

Once this application is entirely complete, make sure the second signer has fully reviewed and approved it, including all attachments. Then have them email greg@yvcf.org the following statements followed by their typed full name (which serves as their electronic signature). You may copy-paste the following into an email.

RE: 2027 Community Support Arts and Culture Coalition Grant Application for (insert your organization name)

From my own knowledge, I state the information given in this application is true and correct. An official with contracting authority of the applicant organization, parent organization, or fiscal agent has authorized me to make this application.