Nonprofit Infrastructure Grant Program

Fiscal Agent Application Scoring Rubric

Fiscal Agent Name:

If there are any "No" answers the FA does not qualify	Fiscal Agent Information	
A.6 No Score	Can the FA perform the functions in question 6 on behalf of the organization(s)	Yes/No
A.8 No Score	Is the FA in good standing with the Colorado Secretary of State?	Yes/No
A.9 No Score	Can the FA perform the functions specified in question 3 for an administrative fee that does not exceed ten percent (10%) of the total amount of any grant, contribution, or other money that the small community-based group(s) received with the assistance of the FA/FS	Yes/No

A.10 No Score	Can the FA comply with quarterly reporting requirements?	Yes/No

If there are any "No" answers the NPO does not qualify	NPO Eligibility	
B.1 No Score	Annual operating budget between $150K and $2M	Yes/No
B.2 No Score	Is the main office of the organization located in the community they serve?	Yes/No
B.3 No Score	Is the organization in good standing with the Colorado Secretary of State?	Yes/No
B.4 No Score	Organization's mission aligns with the goal of serving underrepresented, underserved, or under-resourced communities in Colorado	Yes/No
B.5 No Score	Does the organization provide services in one of the allowable categories? ☐Health Equity ☐Workforce Development ☐Community Economic Development ☐Housing ☐Food Justice ☐Education Support ☐Early Childhood Care ☐Other community identified need	Yes/No

Scoring Criteria	Program Information	Points awarded
C1a. Board Representation (0-4 points possible) **0- BOD** does not reflect (<30% representation) **1 point**- 30 - 40% representation **2 points**-41-50% representation **3 points**- 51% -75% representation **4 points**- 76% - 100% representation	Does the organization's board reflect the historically underrepresented, underserved, or under-resourced communities of Colorado?	
C1b. Staff Representation (0-4 points possible) **0**- **Staff** does not reflect (<30% representation) **1 points**- 30 - 40% representation **2 points**- 41-50% representation **3 points**- 51% -75% representation **4 points**- 76% - 100% representation	Does the organization's staff reflect the historically underrepresented, underserved, or under-resourced communities of Colorado?	
C1a. & C1b. Diversity Represented (0-8 points possible) +1 LGBT +1 BIPOC +1 Women +1 Gender Non-conforming +1 Disability +1 Low income +1 Immigrant/Refugee	Additional points awarded to applicants based on the diversity of their board and staff.	

+1 Rural		
C1c. Executive Leadership Representation **0 points -** Not Applicable **2 points-** One or more categories marked also match	The executive position identifies with one or more of the communities that the organization serves. *If the org serves LGBT people and the CEO identifies as LGBT they get 2 points.*	
C2a. Relevant Programs (0-3 points possible) **0 points**- No evidence **1 points**- Some evidence **2 points**- Good evidence **3 points**- Exceptional evidence	Does the organization provide **relevant** programs and services to communities who have historically been underrepresented, underserved, or under-resourced in Colorado? The 4 process levels: Gathers from, utilizes, is directed/informed by, and is led by, these communities.	
C2b. Culturally responsive services (0-3 points possible) **0 points**- No evidence **1 points**- Some evidence **2 points**- Good evidence **3 points**- Exceptional evidence	Does the organization provide **culturally responsive** programs and services to communities who have historically been underrepresented, underserved, or under-resourced in Colorado? No Evidence = Culturally Destructive, Cultural Incapacity, Cultural Blindness Some Evidence = Cultural Pre-Competence Good Evidence = Cultural Competence Exceptional Evidence = Cultural Proficiency	
C2c. Effective Services (0-3 points possible) **0 points**- No evidence **1 points**- Some evidence	Does the organization provide **effective** services to communities who have historically been underrepresented, underserved, or under-resourced in Colorado?	

2 points- Good evidence **3 points**- Exceptional evidence		
C3. Client and community feedback (0-3 points possible) **0 points**- No evidence **1 points**- Some evidence **2 points**- Good evidence **3 points**- Exceptional evidence	Does the organization take client and community feedback into consideration when deciding where to focus their efforts?	
C4. Connecting with other programs No Score	Does the organization connect the communities they serve with other state or federally funded programs?	Yes/No
30 possible points		

If there are any "No" answers the NPO does not qualify	Covid Impact:	
D.1-6 No Score	**D.1-6** ☐Organization was **disproportionately** impacted by the COVID-19 Public Health Emergency. (meets definition) ☐Organization's total operating expenses over program expenses has decreased since the beginning of the COVID-19 public health emergency ☐Organization had to lay off staff during the COVID-19 public health emergency ☐Organization had to close for a period during the COVID-19 public health emergency ☐Organization had to access its financial reserves to pay for operating costs during the COVID-19 public health emergency. ☐Other	

If there are any "No" answers the NPO does not qualify	Project and Budget	
E1. No Score	Does their project fit into one of the allowable expense categories? ☐Data Technology Needs ☐Professional Development ☐Communications ☐Strategic planning and organizational development for capacity building, fundraising, and other services, ☐Existing program expansion, development or evaluation ☐Other	Yes/No
E2. No Score	Is the project description consistent with the eligible project expenses selected?	Yes/No
E3. No Score	Can the project be completed within the timeline requirements of the funding?	Yes/No
E4. No Score	Can the organization comply with quarterly reporting requirements?	Yes/No
F1. No Score	The total amount of funds requested does not exceed 30% of the annual operating budget and must be no more than $100,000. (Additional administrative allowance can be no more than 10% of total grant request)	Yes/No
F2. No Score	Does the budget narrative align with the allowable amount that can be requested?	Yes/No