WZ GIVING CIRCLE Request for Assistance

Nonprofit Agency: ______________________________ Caseworker: _______________________________

Phone: __________________ Email: ________________________________ Date: _______________

Amount Requested: __________________

Summary of Proposal (or attach in separate document):

-Do not use client names. Redact client names and all identifying information on any attachments.
-If this is for healthcare, home improvement, automobile or rent assistance, please refer to supplemental questions on page 2 and address these questions in your proposal.

Is this a one-time need? If applicable, how does client plan to cover these and other expenses in the future?

Other agencies contacted for assistance/other funding received:
SUPPLEMENTAL QUESTIONS
Please make sure to address these questions in your proposal, if it falls into one of these categories.

Health Care Request:
What attempts have been made to reduce the amount requested?
Have health care providers been contacted to negotiate a reduction?
Have health care institutions been contacted for charity assistance?
Has there been a request for a payment plan?
Have attempts been made to qualify for State Assistance (Medicaid)?

Home Improvement Request:
Have bids been obtained?
Do bids include labor and materials?
Has an assessment been made that the structure is suitable for repair?
Have other agencies been contacted for assistance?
Does client own the home/property?

Automobile Request:
Does the client have a valid Driver’s License?
If no, can they obtain one?
Does the client have adequate funds for auto insurance, registration, maintenance and gas?
Are all requested repairs necessary for safe driving/reliability, or could some be done at a later date when finances aren’t so tight?

Rental Assistance Request:
Have other agencies been contacted for assistance?
How long has client leased at this address? What is term of current lease?
Is client in good standing with the landlord?
Has landlord been approached regarding the situation and possible scenarios for assistance/payment options?