Yampa Valley Community Foundation
Confidentiality Statement

Non-Trustee Committee Members

Donors, grantees, and scholarship applicants, among others, entrust the Foundation with important information relating to personal and business affairs. By safeguarding and keeping confidential the information received, the Foundation earns the respect and further trust of such persons. To protect this trust and confidentiality, the Foundation requires its non-trustee committee members to sign the following Confidentiality Statement.

STATEMENT

I understand that during the course of my volunteer service on behalf of the Foundation, I may have access to documents, data or other information (which may be in the form of printed materials, electronic data, oral statements or other formats) of a personal or private nature. Such information may relate to the Foundation, its trustees, officers, employees, investments and investment managers, donors and potential donors, grantees and potential grantees, and scholarship applicants, and may include, but is not limited to, names, phone numbers, addresses, social security numbers, medical information, giving history and place of employment. **I understand that such information is to be considered confidential whether or not it is labeled or identified as "confidential." I also understand that I must protect the confidentiality of such information.**

Except as required for legitimate business purposes of the Foundation, I will not, either during or after my volunteer service, directly or indirectly publish or otherwise disclose to any third party, or use for personal gain, any such information without the prior written consent of the Foundation. If I am uncertain about whether a certain document or piece of information is considered confidential, I will consult with the Foundation's Executive Director.

In addition, I will ensure that all such confidential information is stored securely and shared only with Foundation personnel and certain third parties approved by Foundation management. I will keep confidential any computer security passwords that I receive during my volunteer service, and will not share such passwords with any other person.

I understand that violation of the above may be grounds for removal and/or corrective action.

_____	_____	_____
Printed Name	Signature	Date

Adopted July 18, 2019

Yampa Valley Community Foundation
Conflict of Interest Statement - Non-Trustee Committee Members

The purpose of this Conflict of Interest Statement is to protect the interests of the Yampa Valley Community Foundation, a Colorado nonprofit corporation (the "Foundation"), in connection with any grant, transaction or arrangement that might benefit the private interests of any non-trustee committee member. To protect the Foundation's interests, the Foundation requires its non-trustee committee members to sign the following Conflict of Interest Statement.

STATEMENT

I understand that during the course of my volunteer service on behalf of the Foundation, I may have an actual or potential conflict of interest with respect to a grant, transaction or arrangement that a committee on which I serve is considering. I understand that I may have an actual or potential conflict whenever I, or any of my family members, directly or indirectly:

- Receive compensation or other funding from the Foundation and the grant, transaction or arrangement involves such compensation or funding (*e.g.*, a grant committee member has a potential conflict of interest with respect to the determination of a grant to a 501(c)(3) of which the member's daughter is the Executive Director);

- Have or anticipate having any financial interest in or with, or serve or anticipate serving as a director, trustee or officer of, any entity that either: (i) sells goods or services to, or purchases services from, the Foundation; or (ii) has any other transaction or arrangement with the Foundation; or

- Have accepted any gift, entertainment, or other favor where such acceptance might create the appearance of influence (other than gifts of nominal value that are clearly tokens of respect and friendship unrelated to any particular transaction).

I understand that whenever an actual or potential conflict of interest arises, I must promptly and fully disclose all material facts of the actual or potential conflict of interest to the Chair of the committee on which I serve. If I am uncertain about whether an actual or potential conflict of interest exists, I will consult with the Chair of the committee. I understand that the Chair of the Committee will then follow the processes described in sections 6 and 7 of the Foundation's Conflict of Interest Policy to determine whether the Foundation may enter into the grant, transaction or arrangement.

I understand that violation of the above may be grounds for removal and/or corrective action.

_____	_____	_____
Printed Name	Signature	Date

Adopted July 18, 2019